

Overview

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS' COLLEGE KABBA, KOGI STATE

INVITATION TO TENDER FOR THE EXECUTION OF 2021 APPROPRIATION FEDERAL GOVERNMENT GIRLS' COLLEGE KABBA, KOGI STATE

(1) INTRODUCTION

The Federal Government of Nigeria has allocated Funds to the Federal Government Girls' College Kabba, Kogi State in the 2021 Appropriation Act for the execution of policies, programmes and projects toward achieving the mandate of the College. Accordingly, the College wishes to invite reputable Companies with relevant proven competence and experiences to submit tenders for the execution of the following projects:

(2) SCOPE OF WORKS

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
Lot 1	Renovation of Admin. Block	FGGC KABBA
Lot 2	Renovation of Kitchen converted to store	FGGC KABBA

Lot 3	Rehabilitation of 2 Nos block of 2 Bedroom Bungalow Staff Qtrs	FGGC KABBA
Lot 4	Renovation of 3 Blocks of Classroom	FGGC KABBA

(3) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including form CAC 1.1 or CAC2 and CAC7;
- (b) Evidence of Company's Incomes Tax Clearance Certificate for the last three (3) years (2018, 2019 & 2020) valid till 31st December, 2021; with minimum average annual turnover of N20 million;
- (c) Evidence of current Pension Clearance Certificate valid till 31 December, 2021;
- (d) Evidence of current Industrial Training Fund (ITF) compliance certificate valid till 31st December, 2021;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSTTF) Clearance Certificate valid till 31st December, 2021;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Government Girls College Kabba, Kogi State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2018, 2019, 2020);

- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including letters of Awards. Valuation Certificates, Job Completion Certificates and photographs of the projects;
- (l) List of Equipment with proof of Ownership/Lease;
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner); and
- (n) All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No., and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect Standard Bidding Documents from the Office of the Principal between the working hours of 08:00am and 04:00pm daily upon the payment of non-refundable tender fee of N10,000.00 per Lot to Federal Government Girls College Kabba, Kogi State through REMITA platform in any reputable Commercial Bank in Nigeria, and present the teller for the College receipt.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the lot desired, two Hard copies (Marked Original & Copy) each for both Technical & Financial Bids with soft copy of Financial bid only in MS excel format, packaged in two separated wax sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. "TECHNICAL BIDS FOR project Title and LOT No." & "FINANCIAL BIDS FOR Project Title and LOT No." and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and be left in the appropriate Tender Box at the Principal's office to be addressed to: **The Principal, Federal Government Girls College, Kabba, Kogi State.**

The submission should be made **not later than 12:00 noon on Monday 5 July, 2021.** Please make sure you sign the Bid Submission Register at Principal as Federal Government Girls College, Kabba will not be held responsible for misplaced or wrongly submitted Bids.

(6) OPENING OF TECHNICAL BIDS

The technical bids will be opened immediately after the deadline for submission at 12:00 noon of Monday 5 July, 2021 in the College's E-Library. Bidders, representatives of private professional organisation and non-governmental organisation and members of public are invited to attend the bid opening.

(7) PLEASE NOTE THAT

- (i) Bid must be in English language and signed by an official authorised by the bidder.
- (ii) Certificates may be referred to by the respective issuing authorities for verification and authentication.
- (iii) Technical and Financial Bids enclosed in one and same single envelope that will expose the Technical and Financial Bids at the same time of opening shall be disqualified.
- (iv) Bids submitted after the deadline for submission would be returned un-opened;
- (v) Bidders should not bid for more than one (1) Lot;

(vi) All costs will be borne by the bidders;

(vii) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (link will be sent to bidders) with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;

(viii) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(ix) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(x) The evaluation shall be strictly based on the requirements specified above;

(xi) This advertisement is published for information purpose only, and should not be construed as a commitment or obligation on the part of FGGC Kabba to award these contracts.

(xii) The Federal Government Girls College, Kabba is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

THE PRINCIPAL

FEDERAL GOVERNMENT GIRLS COLLEGE, KABBA, KOGI STATE